



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division of Benguet

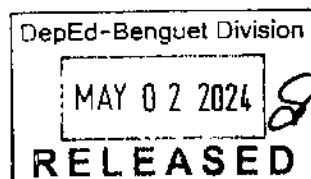
02 May 2024

DIVISION MEMORANDUM


No. 153 s. 2024

ADVANCING BASIC EDUCATION IN THE PHILIPPINES (ABC+) INSTRUCTIONAL LEADERSHIP TRAINING: STRENGTHENING LEARNING CONDITIONS FOR EARLY LITERACY (ILT) DIVISION TRAINING

To: Office of the Schools Division Superintendent
Curriculum Implementation Division
School Governance and Operations Division
Public Elementary and Secondary School Heads and Teachers
All Others Concerned



1. The MATATAG Curriculum represents a significant step in enhancing the K to 12 Basic Education Program in the Philippines. It acknowledges the challenges faced, the demands of the 21st century, and the importance of assessment data in curriculum development. The MATATAG Curriculum Guides (CGs) for Kindergarten, Grades 1, 4, and 7, will be implemented starting SY 2024-2025; and in order to ensure the success of the MATATAG Curriculum, it is imperative that teachers and school leaders have an in-depth and consistent understanding of the revised curriculum therefore enjoining all identified participants, Division Trainers, and Program Management Team to be in attendance to this activity.
2. The training venue will be at Ina's Sagada Inland Resort and at Rock Inn Sagada, Sagada Mountain Province on May 6 to 10, 2024. The meeting place and time of departure on May 6 will be at SDO Benguet parking grounds at exactly 3:45 AM.
3. All participants, Resource Persons, and Program Management Team (Enclosure 1) must ensure that travel documents are prepared, signed, and approved before May 6, 2024.
4. Please bring your laptop and School Reading Program Proposal; and be guided with the enclosed training matrix (Enclosure 2) and list of participants (Enclosure 3).
5. Board and lodging shall be charged against HRTD Fund, while transportation expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and strict compliance with this memorandum is directed.


SALLY L. BANAKEN-ULLALIM CESO V
Schools Division Superintendent

cid/fag/xdk

Enclosure 1.

GROUP 1	Group 2	Group3
Atok-13 Bakun-13 Bokod-13 Buguias-13 Mankayan-13 65	Itogon 1-12 Itogon 2-13 Kabayan-13 Kapangan-13 Sablan-9 60	Kibungan-13 La Trinidad-15 Tuba- 13 Tublay- 13 54
TOTAL	TOTAL	TOTAL
SPEAKERS: Macarthy B. Malanes Realonda Ngala-an Moresto Angyatao Norbert Lartec	SPEAKERS: Juliet K. Baldo Narcing C. Sukil-ap Robert Pablo Jr. Agrifina Compala	SPEAKERS: Francis F. Peckley Aladin M. Dobinto Emelda G. Amancio Henry D. Tinaza
PMT Antionette Sacyang Twinkle Asudera	PMT Ide Liwanen Caiver Olay Jayferd Pulac	PMT Julie Anne Soriano Divine Rosana Freda Pacios
Over-all Monitoring and Evaluation Chair		
Over-all HRD		
Other Speakers		
Finance Section c/o Florinda Pagoy		

GROUP 1 PARTICIPANTS

No.	Name	Position	School	District
1	Florelia A. Pascian	SP II	CHES	Atok
2	Evelyn B. Sitam	SP I	RAES	Atok
3	Asunta D. Mayos	SP I	Tiopdac ES	Atok
4	Julie A. Kiso	SP I	Felomina Palasi Cating ES	Atok
5	Patricia Bendi	SP I	Adayunan ES	Atok
6	Norman A. Pablito	SP I	Camp 30 ES	Atok
7	Romualdo M. Tiden	SP I	Cagui-ing IS	Atok
8	Gordencio A. Dino	HT III	Balansi Arenos ES	Atok
9	Gina D. Panagan	HT III	Calasipan ES	Atok
10	Trining M. Cagas	HT II	Bosleng ES	Atok
11	Brinda B, Amado	HT I	Pasdong ES	Atok
12	Jaime L. Tomas	HT I	Mauro Laruan ES	Atok
13	Graciela W. Polking	HT I	Bonglo ES	Atok
14	Fernando C. Bagayao	School Principal II	Bakun CS	Bakun
15	Emily T. Bagayao	School Principal II	Tap-ayao Abiyang ES	Bakun

16	Alejo T. Baday	Head Teacher III	Ketagan Cabatan ES	Bakun
17	Aurelia B. Atonen	Head Teacher III	Bagtangan ES	Bakun
18	Lilia M. Saguibal	School Principal I	Talbino ES	Bakun
19	Vilma E. Balaodan	School Principal I	Ampusongan ES	Bakun
20	Christina F. Fongafong	Head Teacher III	Labini o Acquisio ES	Bakun
21	Ronillon A. Pinmilliw Jr.	Head Teacher III	Labinio Mariano ES	Bakun
22	Ronald C. Sacyat	Head Teacher III	Tanas ES	Bakun
23	Agnes B. Guisdan	Head Teacher III	Alicay Segundo ES	Bakun
24	Pedro P. Langbis	Head Teacher II	Kayapa ES	Bakun
25	Realonda V. Ngala-an	Head Teacher III	Bagu IS	Bakun
26	Ruth Ann S. Labinio	Head Teacher I	Mateo Balsacoen ES	Bakun
27	Emerson B. Hadsan	SPI	Ambuklao ES	Bokod
28	Gloria A. Hilario	SPI	Bokod Central School	Bokod
29	Santos L. Medina	SPI	Palansa ES	Bokod
30	Ardeshir A. Bedso	SPI	Ambangeg ES	Bokod
31	Migara L. Palaog	HTIII	Pilpiok ES	Bokod
32	Lynden E. Olas	HTIII	Alfredo P. Chanao ES	Bokod
33	Agustina S. Mendoza	HTIII	Bantas SUanding ES	Bokod
34	Joanna M. Pontino	HTIII	Bulo ES	Bokod
35	Lydia P. Bisaya	HTIII	Kawal ES	Bokod
36	Aileen D. Sabino	HTIII	Ekip ES	Bokod
37	Valentine C. Pontino Jr.	HTIII	Bila ES	Bokod
38	Larson B. Calatero	HTIII	Daklan ES	Bokod
39	Emilyn E. Medina	SPII		Bokod
40	Carmen G. Martinez	SP II	Sagandoy ES	Buguias
41	Mary Flor D. Hipol	SP I	Natubleng ES	Buguias
42	Estrella B Tabdi	SP I	Lengaoan IS	Buguias
43	Nerissa S. Culas	SP II	Bangao-Moreno ES	Buguias
44	Patricia G. Allatis	SP I	Cot-cot -Talabis ES	Buguias
45	Janicel Lapas	HT I	Tin-apan ES	Buguias
46	Onofre D. Limpayos	SP II	Loo ES	Buguias
47	Emmalaire L. Organo	HT I	Pugo-James ES	Buguias
48	Elisio S. Bagingao	HT I	Taba-ao ES	Buguias
49	Saturnina P. Bacasen	SP I	Bot-oan ES	Buguias
50	Marjorie L. Bacdangan	SP I	Buguias Central School	Buguias
51	Mauro M. Tello	HT I	Catiuboong-Adiston ES	Buguias
52	Cristeta E. Igualdo	SP III	Amlimay IS	Buguias
53	Karen Tegan	SP 2	Mankayan CS	Mankayan
54	Nathalie P. Lagan	SP 2	Lepanto ES	Mankayan
55	Delia M. Bandao	SP 2	Mogao IS	Mankayan
56	Jonathan Lagan	SP 1	Bulalacao ES	Mankayan
57	Elena Balong-angey	SP 1	Palatong ES	Mankayan
58	Judith G. Tip-ac	SP 1	Bailii ES	Mankayan

GROUP 2

59	John B. Pacio	SP 1	Guinaoang ES	Mankayan
60	Peter A. Domyong	SP 1	GTaneg ES	Mankayan
61	Dario Camodag	HT 3	Suyoc ES	Mankayan
62	Noreen Espenocilla	HT 3	Colajo ES	Mankayan
63	Lyline A. Flores	HT 3	Cabitan ES	Mankayan
64	Alicia A. Anasan	HT 3	Caew ES	Mankayan
65	Juliet P. Daganos	HT 3	Sapid ES	Mankayan

No.	Name	Position	School	District
1	Elena B. Burnatay	SP1	Jose F. Oplis ES	Itoyon 1
2	Conrado C. Caniero	HT 3	Luneta ES	Itoyon 1
3	Phillip F. Fowaya	HT 2	Lusodes	Itoyon 1
4	Elvira G. Tubal	HT-III	Baguio Gold ES	Itoyon 1
5	Agnes L. Marzano	HT 3	Tinongdan ES	Itoyon 1
6	Martin E. Napeck Jr.	SP 1	Ucab ES	Itoyon 1
7	Christine D. Pugno	SP 1	Loacan ES	Itoyon 1
8	Lita P. Casao	HT III	Binga E/S	Itoyon 1
9	Benjamin C. Fianza Jr.	SP 1	Midas ES	Itoyon 1
10	Mateo L. Mayos Jr.	SP 1	Tuding ES	Itoyon 1
11	Frederick V. Ladia	HT 3	Gold Creek ES	Itoyon 1
12	Nestor M. Astong	SP1	Pacalso E/S	Itoyon 1
13	Acay, Rose M.	SP1	Balato ES	Itoyon 2
14	Adawi, Anthony V.	HT1	Fianza ES	Itoyon 2
15	Buslotan, Jocelyn P.	HT3	Acupan ES	Itoyon 2
16	Callag, Christine L.	HT1	Tabu ES	Itoyon 2
17	Carantes, Ferdinand T.	SP1	Virac IS	Itoyon 2
18	Cayat, Josie S.	HT3	Goldfield ES	Itoyon 2
19	Esiao, Ruth W.	T3/TIC	Lab-ang Comm. Sch.	Itoyon 2
20	Lachaoan, Cardad Y.	HT2	Alejandro Aluga Sr. ES	Itoyon 2
21	Olayan, Theresita F.	SP1	Manganesse IS	Itoyon 2
22	Salitwey, Jacqueline J.	T3/TIC	Solomon Solano ES	Itoyon 2
23	Samson, Ricardo S.	SP1	Ampucao ES	Itoyon 2
24	Visaya, Marjorie T.	HT3	Banget ES	Itoyon 2
25	Sheila K. Wakit	SP1	Dalico ES	Itoyon 2
26	Ofelia Calpasi	SP1	Bio B. Modol ES	kabayam
27	Mack O. Dalay on	SP1	Mt. Pulag ES	kabayam
28	Sisa D. Ngade	HT3	Tamang ES	kabayam
29	Jenneth M. Bastian	SP1	Kabayan Barto ES	kabayam
30	June D. Corpuz	SP1	Tinaleb ES	kabayam
31	Bhede B. Martin	SP1	Balay IS	kabayam
32	Assandra Grace M. Nginlayan	HT3	Lusod ES	kabayam

No.	Name	Position	School	District
1	Aida A. Pe	SP I	Kibungan CS	Kibungan
2	Cristobal E. Dinaming	SP I	Sagpat IS	Kibungan
3	Norma P. Capiato	SP I	Camilo-Lucaben ES	Kibungan
4	Anesita K. Pascaden	HTIII	Palma ES	Kibungan
5	Suela A. Vencio	HTIII	Enrique-Jose ES	Kibungan
6	Doroteo B. Cadley	HTIII	Ewa-Bokes ES	Kibungan
7	Antonio Jose P. Catacutan	HTII	Bekes ES	Kibungan
8	Margarita S. Baldo	HTI	Pakpakitan ES	Kibungan
9	Mary Ann Grace B. Mapangdol	HTIII	Eseca Alodos ES	Kibungan
10	Concepcion O. Dayagan	HTI	Lubo IS	Kibungan
11	Maclin L. Dayao	HTI	Mocgao IS	Kibungan
12	Tony L. Tibao	HTI	Saddle ES	Kibungan

GROUP 3

33	Aurea A. Cabauatan	HT3	Eddet ES	kabayan
34	Jessica L. Fawayan	T3/TIC	Lebeng ES	kabayan
35	Cherry Ann S. Laranang	T3/TIC	Bashoy ES	kabayan
36	Pacito C. Cosinte	SP1	James Calabias ES	kabayan
37	Arnulfo S. Puddos	SP1	Tawangan ES	kabayan
38	Nobres M. Meno	SP 2	Kabayan Central IS	kabayan
39	Noemi Mary C. Lenneng	SP1	Sagubo ES	Kapangan
40	Agrina P. Compala	SP1	Catoan BS	Kapangan
41	Noel T. Wiman	SP1	Balakabak ES	Kapangan
42	Francisco M. Contero	SP1	KCS	Kapangan
43	Evangelina L. Pnong	SP1	Cayapes BS	Kapangan
44	Harvey L. Banciong	SP1	Gaswiling IS	Kapangan
45	Narceng C. Sukt-ap	SP2	Longboy ES	Kapangan
46	Milagros C. Boleyo	SP1	Lomon ES	Kapangan
47	Rosaline B. Fianza	SP2	Datakan IS	Kapangan
48	Felisa S. Batwan	HT3	Gadang BS	Kapangan
49	Chumbian S. Biang	HT3	Pudong ES	Kapangan
50	Amil T. Bagulat	HT1	Tadayan BS	Kapangan
51	Michael M. Bistid	HT3	Tabao IS	Kapangan
52	Carama, Loida L.	TIII/TIC	Bayabas MGS	Sablan
53	Carpio, Remedios H.	SP II	MMES, Yab MGS	Sablan
54	Madayag, Mea C.	SP I	Michael G. Angel ES	Sablan
55	Mapile, Mertam B.	SP I	Palali ES	Sablan
56	Merno, Luz M.	SP II	Sablan Central School	Sablan
57	Oyam, Nilo B.	SP I	Omas Ampagney IS	Sablan
58	Pistula, Lavi C.	SP I	Ebbes ES	Sablan
59	Soltero, Resty D.	TIII/TIC	Jose Gonzales ES	Sablan
60	Toctocan, Clair L.	TIII/TIC	Sumakey MGS	Sablan

13	Velasco T. Metwa	HTI	Tacadang IS	Kibungaran
14	Regina Sarmiento	SP3	BSPED	La Trinidad
15	Nancy Rosado	SP2	Bekkel ES	La Trinidad
16	Agnes Malinas	SP2	Buyagan ES	La Trinidad
17	Lorna Wallit	SP2	Longlong ES	La Trinidad
18	Grace Calatan	SP2	Pico ES	La Trinidad
19	Asian Canuto	SP2	Balili ES	La Trinidad
20	Remedios Lamis	SP1	Puguis ES	La Trinidad
21	Johnson Legaspi	SP1	Don Pulas ES	La Trinidad
22	Jerome Tulic	SP1	Ambiong ES	La Trinidad
23	Shirley Comilla	SP1	LICS	La Trinidad
24	Nancy Sito	SP1	Bimeng ES	La Trinidad
25	Mark Binay-an	SP1	Lubas ES	La Trinidad
26	Rosalina Laureta	SP1	Tacadian ES	La Trinidad
27	Esther Rizaldo	SP1	Tawang ES	La Trinidad
28	Joselito Tabayoyong	SP1	Bahong ES	La Trinidad
29	Clifford B. Abance	HT-III	Talay Sur ES	Tuba
30	Fredie S. Laruán	HT-III	Toybongan ES	Tuba
31	Catherine B Willy	HT-III	Besong Saddle ES	Tuba
32	Carol C. Ehs	SP I	San Pascual ES	Tuba
33	Roger S. Ngawa	TIC	Talay Norte ES	Tuba
34	Erlinda T. Costil	HTII	Kabuyao ES	Tuba
35	Rodel A. Tomillas	TIC	Ardolor ES	Tuba
36	Teresita S. Dolo	HTIII	Saguitlang IS	Tuba
37	Marlon B. Losnong	TIC	Ligay ES	Tuba
38	Emil Jun B. Rivas	SP1	Gawno/Indaoac ES	Tuba
39	Aileen D. Adones	TIC	Pimnggan ES	Tuba
40	Marcial W. Danggol	SP1	Camp 4 ES	Tuba
41	Pet Barn B. Parán	TIC	Sioco Carino ES	Tuba
42	Linda C. Tambic	SP-1	Albis ES	Tublay
43	Jack K. Nebalasca	SP-1	Ambongdolan ES	Tublay
44	Angelita A. Laoyan	SP-1	Basili ES	Tublay
45	Edwin B. Martino	SP-1	Beccay CL ES	Tublay
46	Josefa A. Belleza	SP-III	Citaco Magno ES	Tublay
47	Glory L. Arciso	SP-I	Dactlas ES	Tublay
48	Ana T. Pakias	HT-III	Dorencio ES	Tublay
49	Gerry B. Anton	T-III, TIC	Luisa Becka ES	Tublay
50	Charlie T. Ricardo	SP-1	Palew ES	Tublay
51	Claire W. Felipe	SP-1	Paoad ES	Tublay
52	Remus M. Beraý	SP-1	Pontno ES	Tublay
53	Brigitte Q. Beraý	SP-1	Sto Nino ES	Tublay
54	Delnye B. Acadang	T-III, TIC	Tublay Central ES	Tublay

Enclosure 2.

**5-DAY TRAINING MATRIX
(May 6-10, 2024)**

DATE & TIME	TOPIC	RESOURCE PERSONS	OUTPUT/ OUTCOME
Day 1 May 6, 2024 10:00-10:30 AM	Attendance Check (Attendance Sheet and PDIS)		
10:30-11:00 AM	Opening Program National Anthem Prayer Benguet Hymn DepEd Quality Policy Statement Acknowledgement of Participants Statement of Purpose and overview of the Program Welcome Remarks and Messages	Division Management Team Francis F. Peckley Rizalyn A. Guznian Sally L. Banaken-Ullalim	Pretest
Module 1: School as Learning Organization for Effective Literacy Instruction			
11:00-12:00	Session 1.1: Leading and Managing Schools as a Learning Organization in the New Normal	Group 1 Realonda Ngala-an Group 2 Robert Pablo Jr. Group 3 Aladin Dobinto	Completing worksheets in the Participant's Manual Reflection Journal Analysis of a school as a learning organization
12:00-1:00	LUNCH BREAK		
1:00-2:30	Session 1.2: Developing a Shared Vision statement on Literacy Leadership	Group 1 Realonda Ngala-an Group 2 Robert Pablo Jr. Group 3 Aladin Dobinto	Reflection Journal
2:30-3:00	Self-Paced Task Crafting a Shared Vision	Module 1 Speakers	
3:00-3:15	HEALTH BREAK PM		
3:15-5:00	Consultation: Shared Task Vision		
5:00-6:00	Division Management Team Debriefing		

Module 2: Establishing SMART Goals and Learning Conditions for Effective Literacy Instruction			
Day 2 May 7, 2024 7:30-8:00	Attendance Check (Attendance Sheet and PDIS)		
8:00-8:30	Management of Learning		
8:30-10:15	Session 2.1: Formulating SMART Goals for Effective Literacy Instruction	Group 1 Moresto Angyatao Group 2 Narcing Sukil-ap Group 3 Henry Tinaza	Reflection Journal Analysis of the given shared vision strategy through the lens of SMART Goals
10:15-10:30	HEALTH BREAK AM		
10:30-12:00	Session 2.2: Strengthening Learning conditions for Literacy Instruction	Group 1 Moresto Angyatao Group 2 Narcing Sukil-ap Group 3 Henry Tinaza	Reflection Journal Evaluation of Schools Practices vis -a-vis learning conditions for Literacy Instruction
12:00-1:00	LUNCH BREAK		
1:00-3:00	Self-Paced Task Development of SMART Goals	Module 2 speakers	SMART Goals for effective Literacy Instruction
3:00-3:15	HEALTH BREAK PM		
3:15-5:00	Consultation of Shared Vision and SMART Goals		SMART Goals for effective Literacy Instruction
5:00-6:00	Division Management Team Debriefing		
	Module 3: Developing Literacy Leadership		
Day 3 May 8, 2024 7:30-8:00	Attendance Check (Attendance Sheet and PDIS)		
8:00-8:30	Management of Learning		
8:30-10:00	Qualities of a Literacy Leader	Group 1 Norbert Lartec Group 2 Agrifina Compala Group 3 Emelda Amancio	Proposed Shared Vision and SMART Goals Completed feedback form on SMART Goals
10:00-10:15	HEALTH BREAK AM		
10:15-12:00	GESI and Literacy Instruction	Group 1 Norbert Lartec Group 2 Agrifina Compala Group 3 Emelda Amancio	
12:00-1:00	LUNCH BREAK		
1:00-3:00	Self-paced Task:	Module 3 Speakers	Revision of Shared Vision and SMART Goals

	Revision of SMART Goal and Shared Vision Development of Project Initiative Plan		Draft of the Project Initiative Plan
3:00-3:15	HEALTH BREAK PM		
3:15-5:00	Consultation: Development of Project Initiative Plan		Draft of the Project Initiative Plan
5:00-6:00 PM	Division Management Debriefing		
Module 4: Supporting and Monitoring Teachers through Evidence-based Literacy Leadership			
Day 4 May 10, 2024 7:30-8:00	Attendance Check (Attendance Sheet and PDIS)		
8:00-8:30	Management of Learning		
	Session 4.1: Project Initiative	Group 1 Macarthy B. Malanes Group 2 Juliet K. Baldo Group 3 Francis F. Peckley	
8:30-10:00	Session 4.2: Supporting Teachers and School Heads for Early Literacy	Group 1 Macarthy B. Malanes Group 2 Juliet K. Baldo Group 3 Francis F. Peckley	Completed Checklist Analysis of the observation and Feedback form
10:00-10:15	HEALTH BREAK AM		
10:15-12:00	Session 4.3: Supporting and Monitoring teachers and school heads for early literacy through coaching	Group 1 Macarthy B. Malanes Group 2 Juliet K. Baldo Group 3 Francis F. Peckley	Completing school Programs
12:00-1:00	LUNCH BREAK		
1:00-3:00	Finalization and critiquing of the Project Initiative Plan	Group 1 Macarthy B. Malanes Group 2 Juliet K. Baldo Group 3 Francis F. Peckley resource Speakers	Final Project Initiative Plan
3:00-3:15	HEALTH BREAK PM		
3:15-4:00	CLOSING PROGRAM Ways Forward Post Test Evaluation Awarding of Certificates of Participation	Macarthy B. Malanes Francis F. Peckley Juliet K. Baldo	